

ERVING SCHOOL COMMITTEE

**NON-PAYMENT POLICY
Erving Preschool Program**

The Erving Elementary School Preschool Program currently has a financial requirement for families to pay a specified tuition for each day their child attends school. Families are notified upon entering the program as to payment requirements and are billed monthly. This money insures a healthy financial position for the program. Therefore, it is very important for parents/guardians to send payment each month for their child's program.

If payments are more than 30 days delinquent, the Principal has the authority to make all reasonable efforts to secure payment or design a payment plan. The principal may suspend a family's participation in the program for non-payment of fees after 30 days past the due date. The Superintendent shall be informed of any decision regarding changes in payment obligations (either the setting up of a timed payment plan or suspension of a family's participation).

Reviewed and Edited by Erving Policy Committee: 09-15-20

First Reading by Erving School Committee: 11-17-20

Second Reading, First Vote by Erving School Committee: 12-15-20

Final Vote by Erving School Committee: 1-19-21